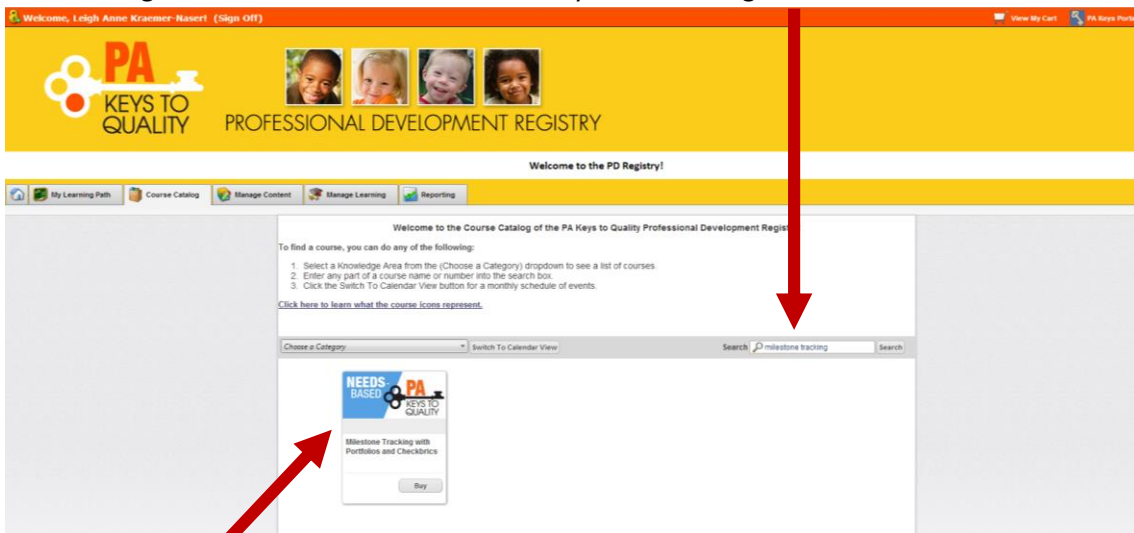


How to register for Curriculum Solution Center events using the PA Keys Professional Development Registry.

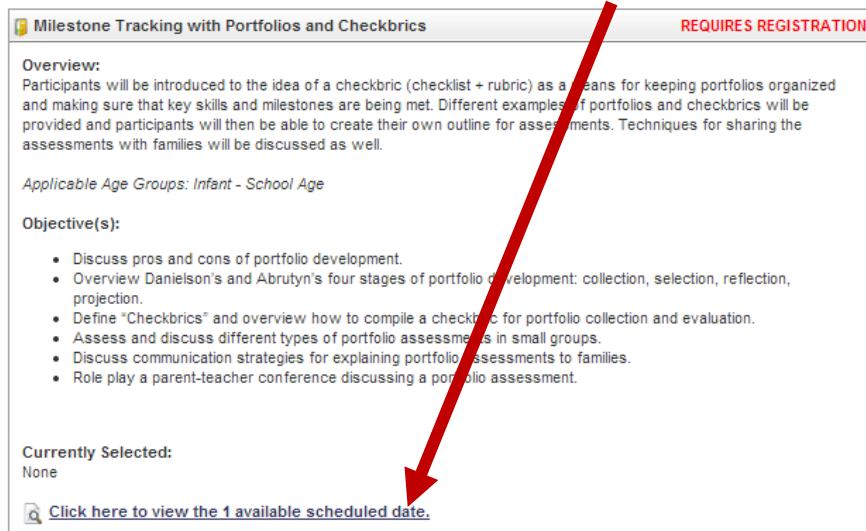
1. Sign on at: <http://www.pakeysregistry.org/>
2. Click on "Course Catalog"



3. Search using some or all of the course title that you wish to register for

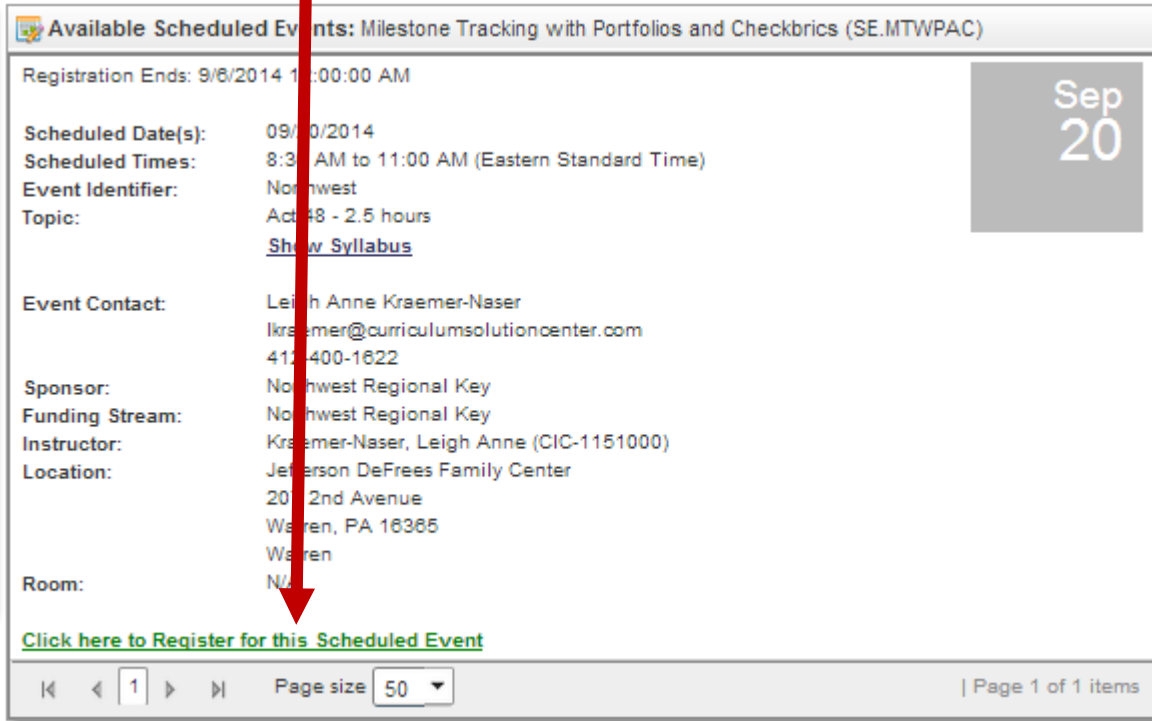


4. Choose the course
5. Scroll down and click to view available scheduled dates.



How to register for Curriculum Solution Center events using the PA Keys Professional Development Registry.

6. Click to register for the event.

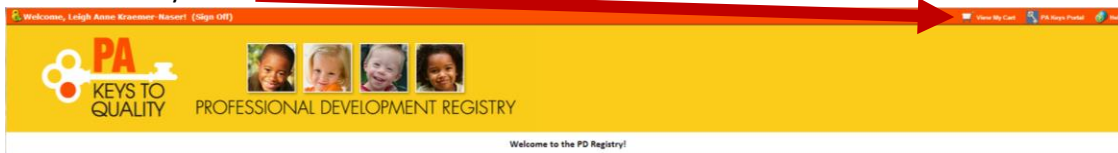


The screenshot shows a web page titled "Available Scheduled Events: Milestone Tracking with Portfolios and Checkbrics (SE.MTWPAC)". The page contains the following information:

- Registration Ends: 9/6/2014 12:00:00 AM
- Scheduled Date(s): 09/06/2014
- Scheduled Times: 8:30 AM to 11:00 AM (Eastern Standard Time)
- Event Identifier: Northwest
- Topic: Act 48 - 2.5 hours
- [Show Syllabus](#)
- Event Contact: Leigh Anne Kraemer-Naser
lkraemer@curriculumsolutioncenter.com
412-400-1622
- Sponsor: Northwest Regional Key
- Funding Stream: Northwest Regional Key
- Instructor: Kraemer-Naser, Leigh Anne (CIC-1151000)
- Location: Jefferson DeFrees Family Center
2012 2nd Avenue
Warren, PA 16365
Warren
- Room: NW

At the bottom of the event details, there is a green link: [Click here to Register for this Scheduled Event](#). A red arrow points from the top of the page down to this link. The page footer includes navigation icons, a page size dropdown set to 50, and the text "Page 1 of 1 items". A calendar widget in the top right corner shows "Sep 20".

7. Click "View My Cart"



The screenshot shows the header of the PA Keys Professional Development Registry website. It features the logo "PA KEYS TO QUALITY PROFESSIONAL DEVELOPMENT REGISTRY" on the left, four small profile pictures in the center, and a navigation menu on the right. The navigation menu includes links for "Home My Cart", "PA Keys Portal", and "Help". A red arrow points from the text "Click 'View My Cart'" to the "Home My Cart" link in the navigation menu. The page also includes a "Welcome, Leigh Anne Kraemer-Naser! (Sign Off)" message and a "Welcome to the PD Registry!" message at the bottom.

8. Follow directions on the screen to pay and check out using PayPal or a credit card.

9. Congratulations – you are registered!

10. You can follow up and check what you are registered to attend under the "Manage Learning" tab.